

GSP Committee Meeting Agenda & Minutes

Sunday, September 15, 2024, at GSP Shelter

Call to order: 10:05 am

Committee Members

Debi Pavey Chair GCG Rep	Werner Jud Treasurer GCG Rep	Neena Jud Secretary GCG Rep	Jerry Brandenburg GCG Rep
Fred Ball DUG Rep	Kevin Lorms COG Rep	Mark Swelstad COG Rep	<i>Elizabeth Copelin for</i> David Lindemuth BGG Rep

Sub-Committee Members

Kristen Harper Caretaker	Scott Pavey Equipment Technician	Meg Gaskin Social Events Coordinator	Darryl Marsh Scouts Coordinator
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Additional Attendees

Pat Hutson	Jared Embree	Pat Gibson	Tim Hale
Mary Gratsch	Suz Gagnons	Mike Wuerth	Anna Keller
Brian Pitcher	Ana Scherschel	Chris Bauer	Katlyn Coleman
Adam Happensack			

Announcements

Kristen Harper was introduced as the new caretaker at the Preserve.

New committee members include Kevin Lorms & Mark Swelstad with COG and David Lindemuth with BGG. Thanks go to Dan Zubal, Dana Sutherland and Pat Hutson for their service on the committee.

Secretary's Report

This part was skipped.

Treasurer's Report

Werner did not bring his computer to the Preserve, but a full report can be attached to these minutes. Please contact him with any questions.

- Anna made a suggestion for fundraising, particularly for Open House: Oftentimes younger attendees do not carry cash. She suggested whitelisting Paypal, Venmo & CashApp so that people can use their smartphones to donate on the spot. GSP only has an account with Paypal. Patrick said he can enable this.
- In the past, Wendy Orlandi offered to make a QR Code before Open House that can be printed and posted all around the Preserve for this same purpose.

Sub-committee Reports

Miscellaneous Property Maintenance

- No specific discussion on the Caretaker's Residence repairs
 - Sliding door lock – Fred replaced
 - Window dressings – Debi purchased and they were replaced
 - Master bath vanity/counter replacement – partially installed

- Plumbing repairs – ongoing, Werner could use help
- Drywall repairs – ongoing, Werner could use help.
- Repair/replace broken window/screens – most completed, one replacement on order.
- Tractor repair still anticipated in October – Scott Pavey
- Ticket house renovation – Werner Jud/Scott Pavey/Jerry Brandenburg – above ceiling work only requires a dust protective membrane before the installation of the ceiling boards.
- Atlas Pillar Electric Panel Replacement – Werner Jud is researching panel options.
- Utility pole outside of the Cave – requires installation of new plywood. Material is on site, cut to size and needs to be installed.
- Lights in the Cave – WJ would appreciate some assistance to walk through the Cave, inspect the lights and change bulbs. Suggested Friday 9/27 or Saturday 9/28 before guests from Renner’s gathering walk through the Cave.
- Shower House Roof re-shingling – James Clements truck issues are getting resolved and he will get to Showerhouse roof shortly.
- Waterline – PR3 Replacement – Werner Jud
 - Two locations were excavated by a small crew – main water shut off valve and PR3.
 - WJ has been talking with Rodney and he will ask for a breakdown of materials and labor costs. WJ will let him know we can swing a budget of \$7500 for a new main water shut off, a new PR3 assembly, and a new shut off valve and tab meter for the CR.
- WiFi – Patrick Gibson/ Dan Zupal (not actually discussed)
 - Patrick will prepare an instruction sheet on how to make phone calls over the internet on individual cell phones (VOIP) and post it at the Shelter.
 - There has been a phone in the mailbox at the CR for emergencies. We will still add a sign in the Shelter directing people to it.
- Locks & Gate Combo
 - Fred gave Debi a batch of new locks and keys. This included a new front gate Sesame lock that is already set to the new combo. There were three spare locks in the CR. Fred took one to repay himself and the other two remain as spares in case the Caretaker needs to swap out a lock that is not working.
 - Josh returned his keys to Debi.
 - Debi will send a letter to all grotto chairs to advise them that the front gate code will change effective Jan 1, 2025, and to please distribute the new combination to active members.
 - No mention of Andy Schofield’s revised lock design for the front gate.
- Cameras – Patrick Gibson/Dan Zupal/Fred Ball
 - Cameras were not purchased in time for installation this weekend. Dan will still purchase them, bring them down, and install them.

Caretaker Search Report

- Kristen Harper has accepted the position as presented effective October 1, 2024.
 - The lease for the CR will be signed at the end of this meeting.

Social Activities Chair Report – Meg Gaskin – not present

OPEN HOUSE (May 17-19, 2024) – no report given – retaining notes from August meeting.

- Debi Pavey, Kelly McNamara and Kevin Lorms to meet to reconcile the Open House records each has.
- Final Open House Report – Kelly McNamara and Kevin Lorms will meet and prepare something to report at Caver Appreciation - no report given.

KOR (June 20-23, 2024) – reported by Gary Bush

- Final KOR Report– Not yet available, waiting for final attendee numbers from Gary Bush and his reconciling with Dennis Green, the treasurer for KOR. Gary did report that there were over 350 attendees.

Caver Appreciation (September 14, 2024) – Debi Pavey

- Thank you to everyone who did anything for this Caver Appreciation Weekend
- Debi shared heartfelt appreciation for a number of people who support GSP and named Darryl Marsh as Caver of the Year.
- Debi introduced Kristen Harper as our new Caretaker.

Halloween Party (October 26, 2024) – Meg Gaskin with Kelly McNamara & Tera Williamson

- Since this is a fundraiser, Mary suggested posting a sign at the Shelter saying as much, in case folks come to GSP without having heard of the event.
 - Debi sends messages to Grotto Chairs. It seems that some do not get forwarded to the general membership.

Status Reports

Field Trips – Neena Jud

10.3.2024 – New Hope Home school group

10.4.2024 – Rockcastle Elementary Fourth Graders

10.17.2024 – Rockcastle Seventh Graders

10.18.2024 - Corbin School of Innovation

10.25.2024 – Laurel County, North Middle School Award Trip

- Please see the Events Calendar on the Website for more information on Field Trips, Scouts, and other events. Neena will send a link to the GSP calendar to all in attendance.

Scouts – Darryl Marsh

No update – but see the calendar

Lyla Requests – Debi Pavey

9.28.2024 @ 10am-3pm – Renner Reunion - cave, shelter, kitchen & grill - DP/WJ on site

Masons Cave Degree – Fred Ball

10.12.2024 @ 9am-7pm –Blue Lodge Masons - cave, shelter, kitchen & grill - FB on site

- This is the third year for this event. There could be 150-200 people in attendance. Jimmie Hampton - contact

Other Calendar Requests

9.22.2024 – Andy Niekamp will visit around 11 am with 6 guests for a couple of hours to see the Preserve/tour the Cave

12.28.2024 – 1.1.2025 – Angela Marie Rhodes sponsoring an annual New Year’s gathering for Central Indiana Grotto (CIG). She requested kitchen access, but since she has not been trained on the kitchen, she will need a secondary sponsor – especially in the middle of winter.

Kitchen Training

- COG has specifically requested that a COG GSP Committee Member be a kitchen trainer. Kevin Lorms is willing to do this, even though GSP is non-grotto specific. If anyone is at the Preserve and is interested in being trained on the kitchen, they can ask any GSP Committee Member. Knowledge of the Water Heater function and repair is important for the trainers.

GSP Committee Grotto Composition

- GSP presented the idea of revising the MOU, Management Plan, Strategic Plan & Charter for the Committee to RKC at their meeting on September 8.
 - A subcommittee was formed, and they will be working on this during the winter.
 - The Strategic Plan will require input from all grotto members.

Friends of GSP – not discussed – retaining notes from August meeting

- DP will reach out to the Brickleys to see if they are still interested.

CR repayment Fundraising – not discussed – retaining notes from August meeting

- Fundraising ideas
- Review list from Neena Jud – No update
- John Agnew works auction? – No update
- Caver appreciation – we will try to have some fundraising activities.
- Halloween party – Meg will have some fundraising activities
- CR Repayment Fundraising
 - GSP33 – PG reports that a couple of people are considering joining
 - Forgiveness letters – Meg has a draft, looking for feedback.

Website Email – not discussed – retaining notes from August meeting

- DP has received a test email from the group form. This shows that Gary has been working on it.

New Business

Grotto membership list

- Debi requested updated membership lists from all four managing grottos.
- These lists are needed to:
 - check when special requests are made,
 - for caretaker to do her job
 - for treasurer to verify membership when camping passes are requested.
- The grottos are requested to submit their lists generally on a quarterly basis, but monthly at the start of each calendar year.
- Contact information of grotto members will be protected.

Project List – not specifically discussed

Task	Priority	Budget	Assigned To	Due Date
Quickbooks software conversion			Werner Jud	
Bridge (or Modify Spillway Access) to the Point			Scott Pavey Pat Hutson	
Shower house roof re-shingle			James Clements	
Shower house roof vents install			James Clements	
Leopold bench @ Ellie's Plaque			Werner Jud	
Entry drive repair				
Kitchen electrical panel replacement				
Kitchen exterior conduit update				
Repair and seal walls against rodents				
Ticket house electrical			Werner Jud	
Ticket house ceiling			Jerry Brandenburg Scott Pavey	
Ticket house walls			Jerry Brandenburg	
Ticket house memorial plaques			Neena Jud	
Wi-Fi setup and reconnection			Patrick Gibson	
Water line upgrades			Werner Jud	Ph 1 compl. March 2024

Next Meeting

Next meeting to be Thursday October 10, 2024 at 7:00 pm tentatively at Jerry Brandenburg's house, and also virtually.

Motion to Adjourn (10:45pm): NJ

Second: ??

Vote: No opposition