

GSP Committee Meeting Agenda & Minutes

Thursday, July 11, 2024

Call to order: 7:08 pm

Committee Members

Debi Pavey Chair GCG Rep	Werner Jud Treasurer GCG Rep	Dan Zubal Secretary COG Rep	Neena Jud GCG Rep
Fred Ball DUG Rep	Jerry Brandenburg GCG Rep	Dana Sutherland COG Rep	Pat Hutson BGG Rep

Sub-Committee Members

Open Caretaker	Scott Pavey Equipment Technician	Meg Gaskin Social Events Coordinator	Darryl Marsh Scouts Coordinator
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Additional Attendees

Kelly McNamara	Andy Schofield	Jared Embree	Pat Gibson
Suz Baker Gagnons	Tera Williamson	Gary Bush	

Announcements

DP got a notice from Darryl that there were two large groups the weekend of March 9th that were not on the calendar. Matt Sumner stated he filled out the online form. NJ reports we are having issues with the online form. Discussion ensued. The website is hosted by the NSS, so the form is hosted by the NSS. Gary Bush is working with the NSS to rectify the issue. Andy will connect with Gary Bush to discuss options.

In the meantime, we will ask groups to also send an email to gsp@caves.org so we can get something on the calendar. NJ suggested making the group size minimum threshold for notification: 10 people, instead of the current 12.

Secretary's Report

Motion to accept the amended minutes: JB

Second: FB

Vote: None opposed

Treasurer's Report

Expenses exceeded Income during the month of June.

Liabilities include CR loans and now the loan for the new mower (current balance approx. \$7,200).

Note: due to last minute backpedaling by the finance company the Scag loan was contracted with WJ personally instead of GSP. Therefore, WJ intends to pay off the loan sooner than the 5-year term.

Discussion ensued about moving funds to another account to gain interest while paying off the 0% interest loan in the five year period. However, in WJ's opinion the hassle is not worth the limited interest we would receive. If someone else wants to do the research, set up the account, and manage the payments, please share a full proposal with the Committee.

See Werner for full, dated report.

Motion to accept the treasurer's report: FB

Second: DZ

Vote: None opposed

Sub-committee Reports

Caretaker's Report – Open

Dana has tendered his resignation as a committee member but will continue his obligation until September. Discussion ensued. DP will notify Lyla and tell her we have a rotating selection of caretakers while looking to fill the position.

Miscellaneous Property Maintenance

Tractor / Scag / John Deere

SP will rebuild the front end of the tractor when he's released by the doctor to do this type of work (tentatively planned for October 2024). The labor for this repair will be free of charge (GSP will purchase parts) and should enable it to serve the preserve a few more years. In the meantime, we need to be careful to conserve its condition by limiting its use.

Ticket House Renovations

In 2016 we guessed at a budget of \$12-15,000. A new roof was not anticipated. To date we have spent \$17,400.

WJ has been working between health issues and he's about ready for the carpenters to come in. There is a growing stairstep crack on the rear of the building.

NJ further developed the drawings of the Ticket House to show where the ceiling joists are and propose where the faux ceiling beams should be. This included locations of light fixtures to illuminate the display walls as well as thoughts on display shelves.

Atlas Pillar Electric Panel Repair

WJ wishes for a stainless steel traffic control box. Upgrade will commence after summer and will require assistant(s).

Shower House Roof Replacement

Half of the shingles have been on site. James Clements has ordered the remainder.

Waterline - PR3 Replacement

WJ stated it would be possible to replace the regulator like we did with PR2 if we do the excavation ourselves and obtain the parts (like the enclosure box Jerry built for PR2). There will be an email to plan this repair and attempt to drum up support. Jerry talked with his plumber friend, Kieth (who assisted with the PR2 replacement) and he thought the material costs we paid for PR1 matched the current pricing he sees. Jerry will talk with him again regarding PR3.

Wi-Fi

Before the meeting Patrick emailed the Network design to the Committee members & interested parties. He has the Ubiquiti Dream Machine Pro and will install it tomorrow. PG will need access to the caretaker residence. DP will get him access.

Locks & Gate Combo

Will be changed soon. DP is writing the communication and when the committee is ready to send, it will be sent to our Vendors as well as the Membership Chair of each grotto to send to their active members.

Cameras

Dan will rework estimate to exclude the DMP and verify the cameras do not come with power injectors.

CR Window Coverings

DP will be shopping for window treatments and not submitting expenses to GSP for reimbursement. WJ repaired the screen on patio door and has parts for repairing other screens.

CR Lock replacements – COMPLETED by Fred Ball.

Front Gate

Andy asked if the committee was interested in redesigning the front gate to allow multiple locks so we would not have to notify every utility when we changed the codes. FB stated we are interested and asked Andy to present a design and cost.

Social Activities Chair Report – Meg Gaskin

OPEN HOUSE (May 17-19, 2024) – reported by Kelly McNamara

Please take survey.

Final Open House Report

Final report needs to be sent to GSP committee and supporting grottos to share. 3,904 people total, Saturday was an average of 32.98 people per trip, Sunday was 35.18. There were 113 cave tours, and just over \$4,000 in donations, which does not include merchandise. The oldest person in the cave was 89 years, and the youngest was a 6-week-old. Many people mentioned having noncash means of donating, Wendy Orlandi volunteered to create a QR code for people to scan in the future. Total Income was \$9,550.09; Donations were \$4433.44, Merchandise sales were \$1610.00; Novelty item sales were \$3076.65; total Cost Of Goods Sold (COGS) was \$1,678.30; food expenses were \$3,406.10 and the net profit was \$4,465.61.

KOR (June 20-23, 2024) – Nina Soluski

Post-KOR Report

Nina Soluski sent a preliminary report to Debi stating that there were 380 attendees, more details will be sent in a few weeks. It may take a month to get a full report. DP will be sending out a letter to all supporting grotto cavers regarding the condition of the property after KOR. See “Condition” section near end of these minutes.

WILDERNESS FIRST AID CLASS (July 20, 2024) – Stephanie Suen

No update. NJ will be onsite.

Caver Appreciation (September 14, 2024) – Meg Gaskin & Debi Pavey

A nomination request has been sent to each grotto to be submitted to Meg and Debi who will present to committee for final selection. DP has purchased the award, not looking to GSP for reimbursement. DP is working on the event schedule, to reduce award time and allow for individual Grotto meetings. SP said the daquiri wacker could make an appearance if interest is shown. The event will be a pitch-in as in years past. Pavey’s will be frying chicken for the main course, everyone else should bring a covered dish. Meg will be creating the FB event soon.

Halloween Party (October 26, 2024) – Meg Gaskin with Kelly McNamara & Tera Williamson

Meg will be creating the FB event soon. Kelly and Tera have volunteered to assist Meg with the event in Debi’s absence.

Status Reports

Field Trips – Neena Jud

7.22.24 - Richmond Police Department Summer Camp
8.9.24 – Home school group
10.18.24 - Corbin School of Innovation

Scouts – Darryl Marsh

No update

Lyla Requests – Debi Pavey

7.27.24 - Lyla - Pinehill Church Group (Shelter, kitchen, cave) – WJ will be onsite.

8.7-8.9.24 - Lyla - Faith Chapel Revival (6-9pm in the cave) – WJ/NJ will be onsite.

8.17.24 - Lyla - Pheasant Run Church (Shelter, cave) – DP/SP/FB will be onsite.

Friends of GSP

No update.

WJ suggested we consider ending the FoGSP due to lack of activity in the past few years. NJ asserted that the Committee needs to keep them informed. We do not currently have a GSP Committee representative to engage with FoGSP. *This was started by Bob Dobbs, then Elizabeth Copelin was the delegate, then Chris Redmon and most recently Josh Heinbuch for a brief period.*

GSP Committee Grotto Composition

DP proposes having 2 members from each grotto and a chair from any grotto.

JB stated that the Memorandum of Understanding (MOU) with RKC was set up so GCG maintained control as when they held the lease from the Felburn Foundation, but times have changed.

JB asked what the downside would be of the new makeup.

DP stated if a grotto was not able to provide 2 representatives, they could forfeit that spot and the committee could decide who would take that position.

WJ proposes having a meeting with a cabal of cavers to propose changes. He emphasized that those interested read our documents: Strategic Plan, Management Plan, MOU, Charter for the Committee, and Cave Rules.

Next step is to discuss with the RKC.

CR repayment Fundraising

MG to email committee a draft of a letter to private loan providers requesting complete or partial forgiveness of their loans.

Money is still coming in from the GSP 33 program. The flyer explaining the program has been distributed to the Grottos to include in newsletters. This has been done periodically.

New Business

Condition of GSP

The condition of GSP after KOR was the worst it has ever been. There was a trailer and a half of garbage left scattered around the grounds. A group of 6 salty CSOBs volunteered their time to clean up the property.

Do we need to charge a deposit for large events?

Reinforce expectations that KOR staff remain after KOR and clean up.

Next year we need a large, 30-cubic yard dumpster to handle the trash volume, placed where it is convenient for people to use.

Gary Bush pointed out that many of the new people were not cavers. It was agreed that Leave No Trace principles should be enforced.

NJ remembers years ago when Richard Duncan would drive the tractor around the property and collect garbage and recycling from campsites. It was a good way to manage the accumulation of trash. JB

remembers trash runs were done when we hosted the NSS convention in 2001. He also remembers doing trash runs and people gave them beer so they would return to pick them up for the hayride. KOR volunteers/staff will need to participate in trash runs.

Once the new Grotto boards are seated, we need to explore having GCG open KOR and the responsibilities of running it with the other grottos.

Hot Tub

PG wants to make sure the power to the hot tub is left running. The pump is on a timer, so it runs a couple of hours a day, so the water doesn't become stagnant. PG will provide WJ the name plate data of the pump so WJ can figure watt-hour consumption.

Everyone who visited the hot tub loved it!

Project List

Task	Priority	Budget	Assigned To	Due Date
Quickbooks software conversion			Werner Jud	
Bridge to the Point			Scott Pavey Pat Hutson	
Shower house roof install			James Clements	
Shower house roof vents install			James Clements	
Leopold bench @ Ellie's Plaque			Werner Jud	
Entry drive repair				
Kitchen electrical panel replacement				
Kitchen exterior conduit update				
Repair and seal walls against rodents				
Ticket house electrical			Werner Jud	
Ticket house ceiling			Jerry Brandenburg Scott Pavey	
Ticket house walls			Jerry Brandenburg	
Ticket house memorial plaques			Neena Jud	
Hiking trails signage repair / replacement			Dana Sutherland	
Climbing Wall				
Hot tub construction			Patrick Gibson	
New phone/internet to CR from PRTC			Werner Jud	Complete May 2024
Wi-Fi setup and reconnection			Patrick Gibson	
Water main repair			Werner Jud	Ph 1 compl. March 2024

Next Meeting

Next meeting to be August 8, 2024.

The link is to a reoccurring meeting and the Rowe Estate will be available for in-person attendance.

Motion to Adjourn (9:25pm): NJ

Second: JB

Vote: No opposition