

# Great Saltpetre Cave Preserve Committee Meeting

January 8, 2015 – Jerry Brandenburg’s house

## **Committee Members Present:**

Jerry Brandenburg  
Werner Jud

Neena Jud  
Scott Pavey

## **Also attending:**

Bob Dobbs

Meeting started at 7:30 pm.

## **Secretary’s Report:**

Minutes from the last meeting were reviewed.

The GSP website (hosted by the NSS) has an email address associated with it: [gsp@caves.org](mailto:gsp@caves.org). Last year, the NSS made some changes in their service and now email has more capability. Since Neena’s usual email account has difficulty sending to many common email addresses, she is sending out the meeting minutes through the [gsp@caves.org](mailto:gsp@caves.org) email. The name of the sender is “GSP Conservancy”. Currently 52 people (including the committee) are blind copied on the minutes. So if you “reply all”, it only goes to that email and Neena, no-one else sees your comments.

This email address gets very little real use: an occasional request for information about GSP, some spam, and a few messages from PayPal which are forwarded to the Treasurer. The webmaster (Gary Bush), secretary and the chair of the committee typically have access to check this email, but sometimes a few weeks go by.

## **Caretaker’s Report:**

None received.

## **Treasurer’s Report:**

*Expenses exceeded income this month. Financial report available upon request.*

*\*Significant expenses:*

*Payment to Loveless Sanitation for the balance (most) of the year.*

*Water bill due to the frozen pipe.*

## **Old Business**

Water Pressure: Jerry Brandenburg found a pressure regulator for approximately \$260.00 and sent a link to Werner Jud.

Werner plans to stop by Wiseway in Northern Kentucky (who carries Wilkins, the brand of the ones we have) to get a price on a replacement.

At the same time, a larger box should be purchased to install around the pressure regulator so it can be mounted sideways and someone can get to the adjustment parts. This might cost around \$100.00.

Road Repair: Still waiting for a response from Bill Carr with cost from Clifford Collins to cut off the berm.

Kitchen: At last month's meeting, the Chair suggested get new keys and lock for the kitchen. The keys will be distributed by Jerry to the same people as the recent cave key, along with a message about closing procedures and the many recent incidents of improper shut down. If anyone loans a kitchen key to another person, make sure the recipient knows the shutdown procedures.

Duties of Committee Members: Neena and Scott brought lists of things they routinely do when at GSP. Most of them seem to be just "what needs to be done" in each person's eyes. I.e. clean kitchen towels, clean out debris from dam, keep garbage bags stocked, any visible maintenance.

Bob's purpose of bringing this up was so that a list could be compiled to make sure stuff is getting done around and for the Preserve. Some items are little details that most people don't realize need to be done. Others are done away from the Preserve and not seen by others.

All committee members & caretaker are asked to prepare a list of things that need to be done (whether done by you or others, or not done but you know it needs to be) and bring it to the next meeting so a master list can be assembled. Certain tasks might be always done by one particular person, but we need to know in case that person is away from the preserve for an extended period or leaves the committee. All are responsible to help see that things are getting done.

For example, tasks mentioned during the meeting include:

Cleaning out shelter's gutters,	Replacing trail signs,
Blowing or sweeping leaves under shelter,	Cleaning shower house,
Calling James Renner to pick up recycling,	Emptying garbage cans,
Road maintenance (blading or adding gravel)	Maintaining equipment,
Trail maintenance,	Mowing

GSP Flag is two years old, falling apart, and was repaired once already. A new flag from Stars and Stripes (where we got the first one from) would be \$150.00. Werner would like to get another price. Jerry suggested a local Cincinnati company that he would purchase flags from for a previous employer.

Project List: A 2012 list was briefly reviewed. There were a few projects that can be removed because they were completed. At least one can be removed because there is no interest in doing it any longer. See attached 2015 draft.

Committee Composition: Jerry Brandenburg, Werner Jud, Scott Pavey & Neena Jud are the GCG representatives. Tama Cassidy & Fred Ball are the DUG reps. Pat Hutson is the only BGG rep at this time. The full Committee is not yet resolved because the Virtual Meeting option is not dead. Once that is in place, we should be able to get another BGG member, or resolve to fill the spot with another rep.

Jerry Brandenburg will endeavor to get WiFi at his home, and get James Clements back to deal with Virtual Meetings. Links to TeamViewer will be sent around to all Committee Members and Bill Carr before the next meeting.

Bob Dobbs' three rules of Volunteerism, transcribed by Werner Jud at a GSP meeting in August 2008:

1. We are all volunteers
2. We don't have to do things that we don't want to do.
3. If we do something and gripe about it we probably didn't want to do it in the first place – see #2 above.

And a corollary: If you don't volunteer, and you complain anyway, don't be surprised if no one listens to you.

Meeting ended at 9:15 pm.

**Next meeting will be:  
7 pm, Thursday February 12, 2015 (Scott Pavey's birthday)  
at Jerry Brandenburg's house.**

## Great Saltpetre Cave Preserve - 2015 - Draft

Maintenance Tasks and Projects	Priority	Budget	Project Manager	Start	Finished	Comments
<b>Maintenance Items</b>						
1. Repair outside of showerhouse & paint	M	\$200.00		9/11/2010		spent \$114.11 on two sides
2. Replace deteriorated Shelter Posts	M		Werner Jud			4 posts - Black Oak
3. Develop & monitor service project list for scouts						
<b>Large Projects</b>						
1. Electric to the Point	M		Jamie Dixon			need Project Mgr
2. Construct Shelter in Scout Camp	H		Pat Hutson			
<b>Long Term Projects</b>						
1. Green Latrine	H	\$18,000.00	Neena & Werner J	3/13/2010		roof over back door & sign
<b>Events</b>						
1. Open House (5/16-17/2015)		\$300.00	James Robinson			
2. KOR (6/25-28/2015)		\$0.00	Jerry B			
3. RKC Fall event (9/26-27/2015)			Mary Gratsch			

## Great Saltpetre Cave Preserve - 2015 - Draft

Potential Tasks and Projects	Priority	Budget	Project Manager	Start	Finished	Comments
<b>Maintenance Items</b>						
1. Install Waterbars in roadway	L		Werner Jud			
2. Improve or replace display case in cave	L					Need new project manager
3. Repair/replace trailhead signs.	L		Mike McNabb	3/15/2008		All but one finished
<b>Large Projects</b>						
1. Water Heaters in Shower house			Bruce Soluski			
2. Install air vents in shower house	L	\$250.00	Dana Sutherland			
3. Paint inside of Showerhouse	L	\$300.00	Dan Z/ Laura Kalb			
4. Memorial for Ellie Schiller	L		Werner Jud			
5. Drain low section in front of vendor's row						
<b>Long Term Projects</b>						
1. Pave or repair driveway & improve drainage	M	\$25,655.00	Neena Jud			need Project Mgr & Funding
1a. New Sign at Front Entrance	L		WJ			need Project Mgr & Funding
2. Kitchen Improvements	M		Chris Hacker/Mary Gratsch			need Project Mgr & Funding
2a. Improve drainage from Kitchen Sink	H	\$7,000.00				need Project Mgr & Funding
2b. Repair wall drainage behind kitchen.	M	\$4,200.00				need Project Mgr & Funding
2c. New exterior conduit, replace elec pnl (incl disconnect	M	\$300.00	Werner Jud			need Project Mgr & Funding
2d. Add electrical outlets in kitchen.	M	\$200.00	Jamie Dixon			need Project Mgr & Funding
2e. Repair walls & seal openings against rodents	M	\$2,000.00				need Project Mgr & Funding
3. Finish rebuilding the swinging bridge.	L		Pat H, Werner			From 1995
4. Put all data on GIS system	L		Howard K.			